



From May, 2025, the Department of Development Studies at the University of Vienna will seek to fill the position of

1 Research Assistant (MA-student)

The Department of Development Studies, a sub-unit of the Faculty of Social Sciences, focuses in teaching and research on the transdisciplinary analysis and reflection of global inequality conditions as well as on questions of methodology and methodology in relation to the subject of “development”.

Employment period: 01.06.2025 – 31.05.2027 (2-year contract)

Scope of employment: max. 8 h hours/week (max 20% full-time equivalent). Classification according to the [collective agreement of the universities](#). Monthly gross salary € 839,84. In Austria 14 monthly salaries are paid out in a year. (Net salaries can be calculated on this page: <https://onlinerechner.haude.at/BMF-Brutto-Netto-Rechner/>)

Your tasks: As a research assistant (MA level – scientific project staff) you will be involved in the research project *Decolonizing Knowledge Production and Higher Education* (RIC9944324). This project is funded by the **Austrian Science Fund (FWF)** under the **Elise Richter 2024** program.

Your tasks include:

- Research and preparation of scientific literature (English)
- Support in the preparation of literature and research reports
- Administration of literature databases
- Editing texts (mainly English texts)
- Support with project organization
- Support in the maintenance of the website
- Participation in organizing project events such as meetings and conferences

Your profile:

- Study of international development, social anthropology, sociology, gender studies or political science
- Very good knowledge of English (written and oral)
- Competence in dealing with scientific texts (research, bibliography, proofreading, editing)
- Proficiency in MS Office and data management tools (e.g., MAXQDA, Excel, EndNote, Bibliometrix)

Desirable additional qualifications:

- Knowledge in one or more of the following fields of research: feminist theories, decolonial perspectives, global education system e.g.) and qualitative methods
- Communication and teamwork skills, organizational talent
- Experience in the organization of events and conferences
- Knowledge of Typo3
- Intercultural competence

Documents to be submitted (via e-mail or mail):

- Letter of application/motivation
- Curriculum vitae in tabular form
- Brief description of your main areas of study
- Degree certificate(s) or certificate(s), if applicable
- Proof(s) of qualification(s), if applicable
- Work/internship certificates, if applicable)

Please send all documents (**merged as 1 .pdf-file**) with the subject line “**KnowPak_ your name**” latest by **April 23, 2025** to:

Farah Naz: farah.naz@univie.ac.at

and

Michaela Hochmuth: michaela.hochmuth@univie.ac.at

Postal address:

Department of Development Studies
z.H.: Michaela Hochmuth
Sensengasse 3/2/2
1090 Vienna
AUT

Selection timetable: We expect the shortlist candidates for interview around end of April 2025

The University of Vienna has an anti-discriminatory employment policy and places value on equal opportunities and diversity (<http://diversity.univie.ac.at/>). In particular, the aim is to increase the proportion of women in management positions and among academic staff. Women are given priority when they have the same qualifications.

Important: If your application is successful and you accept a position at the University of Vienna, you will need to move to Vienna before you can start the employment. You will need to submit degree certificates and transcripts that have the required legalization. Degree certificates or transcripts that are not in German or English must be translated into one of these two languages. The translation must be done by a court sworn translator after the documents have been legalized.

Questions about the application process can be directed to Michaela Hochmuth via michaela.hochmuth@univie.ac.at.