

Disclaimer: The following informations have been compiled according to our best knowledge. In addition to Austrian laws only the bylaws concerning New Doctoral Studies published in the Gazette of the University of Vienna are legally binding.

Procedure for New Doctoral Studies in Development Studies

date: 08 July 2011

Notice: The agendas of the Studienpräses have partly been devolved unto the Study Program Administration in charge (SPL 42)!

(1) Admission:

- This has to be done at the [department for students' admission](#) (no English site available, unfortunately), Dr. Karl Lueger-Ring 1, 1010 Vienna, basement
- Admission term: 04 July – 15 October 2011, extended term: 16 October – 30 November 2011

We urgently advise to contact **potential supervisors** before admission and to discuss possibilities of cooperation or to obtain a supervision commitment. This will avoid delays in the introductory phase of the Doctoral Study. Each doctoral student is responsible to attain a qualified supervisor for the aimed-at doctoral project in Development Studies.

(2) Entry and concept phase:

- Preparation of a [research proposal](#) for the doctoral project
- Submission of the research proposal at [SPL 42](#) not later than at the end of the first year of study

(3) Registration for the presentation at the faculty:

- Composition respectively nomination of the doctoral advisory board for the presentation at the faculty: Members of the doctoral advisory board (3 or 5+1-2 substitutes) are proposed by the supervisor and the supervised when they submit the registration at the SPL 42 and are nominated by the SPL 42 (the agreement of the persons proposed should be obtained beforehand). All qualified persons within the [doctoral advisory board](#) of the faculty are eligible. Moreover, habilitated persons from other faculties and other universities may be nominated as members of the doctoral advisory board for the presentation at the faculty if this seems appropriate.
- Submit at the Studies Service Center (SSC) three forms:
 - SL/D11 [Registration of the topic of the doctoral thesis and the supervisors](#)
 - SL/W1 [Regulations relating to good scientific practice](#)
 - SL/W4 [Approval of financial support of the doctoral thesis project](#)

and

- one hard copy
- one PDF file and
- a text of five lines summarizing the research proposal

See also: <http://doktorat.univie.ac.at/en/current-doctoral-candidates/presentation-at-the-faculty/registration/>
and

<http://ssc-philkultur.univie.ac.at/studium/doktoratsstudium-neu/> (unfortunately no English site available)

- Together with the supervisor choose one of the [dates](#) fixed by the SPL 42 for the presentation at the faculty

(4) Presentation at the faculty:

- Proceedings are determined by the SPL 42 and will be announced in time.

(5) Doctoral thesis agreement:

- When the SPL 42 has approved the topic submit the [form](#) at the SPL 42.

(6) Writing the thesis and attending appropriate classes:

- There are no time limits. The topic of the dissertation project should, however, allow completion within three years (full time).

(7) Submission and assessment of the doctoral thesis:

Checklist New doctoral study/What you do have to do and in what order

1. Admission
2. Search for topic and supervisor
3. Write a research proposal and submit it to the SPL 42
4. Registration for the presentation at the faculty within one year
5. Presentation at the faculty
6. Doctoral thesis agreement
7. Write the dissertation & attend the appropriate classes
8. Submission and assessment of the doctoral thesis
9. Public defense of the doctoral thesis